

## **IMPORTANT DATES**

**\*\*PLEASE READ CAREFULLY\*\***

- ❑ **Thursday, November 21<sup>st</sup>, Monday, November 25<sup>th</sup>, or Wednesday, December 4<sup>th</sup> from 6:00pm-7:00pm**
  - You must attend one of the three online webinar sessions
  - Applicants send letter of recommendation prior to attending the webinar
  - Presentations by IAA, Lockheed Martin, HOPE Foundation, and Columbia College
  - Parents are encouraged to participate
- ❑ **Friday, November 22<sup>nd</sup> to Thursday, December 5<sup>th</sup> at noon**
  - Aptitude Assessments completed by applicants via on-line portal
  - Information for assessment portal access will be provided at the end of each webinar session
- ❑ **Friday, December 6<sup>th</sup> from 6:00pm – 9:00pm**
  - IAA will notify final selected candidates (via telephone)
  - IAA will notify alternate candidates (via telephone)
- ❑ **Wednesday, December 18<sup>th</sup> from 6:00pm - 6:30pm**
  - On-line enrollment for Columbia College of South Carolina
- ❑ **Monday, January 13<sup>th</sup> from 6:00pm - 7:00pm**
  - Navigating the Online Experience – Tools & Technology
  - One-hour mandatory webinar introducing students to the online platforms used in the program
- ❑ **Monday, January 20<sup>th</sup>**
  - First day of class for *Software Development Fundamentals*
  - Introduction to instructors, teaching assistants, and SME Mentors
- ❑ **Friday, May 1<sup>st</sup>**
  - Last day of class for *Software Development Fundamentals*
- ❑ **Monday, June 8<sup>th</sup>**
  - First day of class for *Introduction to Systems Engineering (10 week class)*
- ❑ **Friday, August 14<sup>th</sup>**
  - Last day of class for *Introduction to Systems Engineering*

**\*\*Program Checklist on back of this page\*\***

## APPLICATION AND PROGRAM SELECTION REQUIREMENTS CHECKLIST

- ONLINE APPLICATION:**
  - Must be completed by November 20<sup>th</sup>, 2019
  - [www.vthitec.org](http://www.vthitec.org) , click on Lockheed Martin logo to access application
- LETTER OF RECOMMENDATION:**
  - Letter of Recommendation must be submitted to [STEM@vthitec.org](mailto:STEM@vthitec.org) prior to attending the required webinar information session.
  - Letter of Recommendation can be from a teacher, school administrator, or parent/guardian.
- WEBINAR INFORMATION SESSIONS:**
  - You must attend one of the three mandatory webinar sessions.
  - Session #1 – Thursday, November 21<sup>st</sup> at 6:00pm
  - Session #2 – Monday, November 25<sup>th</sup> at 6:00pm
  - Session #3 – Wednesday, December 4<sup>th</sup> at 6:00pm
- APTITUDE ASSESSMENTS:**
  - Information to access assessment portal will be sent at the end of the webinar to the email address provided on the original application
- SELECTION NOTIFICATION CALLS:**
  - You should make yourself available via telephone at the times listed on front.
  - If you are unable to be at your phone, you must provide an alternate number of an individual who can speak on your behalf.
  - If selected to participate, you must be prepared to make your decision about participation immediately upon notification of selection.
  - Alternates will be contacted shortly thereafter, if appropriate.
  - Missed calls may disqualify you from participating in the selection process.
- PROGRAM ENROLLMENT:**
  - You must have your Social Security number available in order to complete our online enrollment.
- NAVIGATING THE ONLINE EXPERIENCE WEBINAR**
  - All selected students will review systems and classroom tools in this mandatory webinar in preparation for the first day of class.
- FIRST DAY OF CLASS!**



[www.columbiasc.edu](http://www.columbiasc.edu)



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